



Media Manager Person Specification

Saint Philips Chapel Street is a vibrant Church of England Resource church in the centre of Salford, committed to loving and serving Jesus, each other, Greater Manchester and beyond. We are a young church planted over 4 years ago in partnership with New Wine.

We are looking to appoint a Media Manager to help develop and oversee our production, design and communications teams. If you are passionate about serving the church in those areas then this is an exciting and rewarding opportunity.

If you are friendly, committed, self-driven and able to work with a team then we would love to hear from you!

So, what skills and experiences do you need if you want to come and join us?

Experience

You will have had experience of creating and sustaining websites, social media content and understand current communication tools and techniques. Good self-leadership and management skills as well as the ability to think creatively outside the box are essential to this position. We are passionate about building good relationships with people and you will be good at team building, gathering, encouraging and equipping others on a daily basis.

Knowledge

You will be supporting the church in all aspects of communication and design so knowledge of all things technical is key. You will have an eye for detail with excellent presentation skills and a passion for effective communication with good interpersonal skills.

Skills, gifts and personal attributes

It is really important that the work we present is always of high standard so you will need sound IT skills and be proficient in the use of MS Office, G-Suite, Pro-Presenter and design and communication software. You will be required to develop regular communications with various church members and groups, regular reporting on activities with the PCC, creating newsletters, posting updates on the website and social media and responding to DMs and messages appropriately.

As the work is based on working with various age groups and online, you will have the ability to confidently navigate challenging situations, help diffuse conflict as well as get the best out of volunteers through supervision and support.

Our church activities don't keep to regular hours, so the role will regularly require some evenings and weekends. You'll need to be happy to work flexibly as needed.

Values and attitude

A well-developed and robust personal Christian faith involving disciplines of corporate worship, personal prayer and Bible study and commitment to church membership is essential to this role. A successful candidate will be a person of spiritual passion who is excited and grounded in Jesus and His relevance, personally and for the unchurched. You will be modelling discipleship and set an example to others.

You will be a secure, open and honest person committed to personal growth, willing to learn and develop and have excellent listening skills. You will understand, honour, live and encourage the vision and values of a resource church in everyday life.

Resilience and an ability to work under pressure are important attributes in a successful candidate as well as willingness to be an advocate for those under your care, and a passion to see them develop to become mature disciples.

The post holder should be a communicant member of the Church of England or a full member of a church within Churches Together in Britain and Ireland with a commitment to the doctrine and disciplines of the Church of England.

This post is exempt under paragraph 3 of Schedule 9 of the Equality Act 2010. The PCC of Saint Philips Church Salford supports and promotes the aims, doctrines and disciplines of the Church of England.